



PTA Meeting Minutes

September 17, 2017

39 present, including two staff

Introduction of Officers

- Stacy Delzer-Martin, President
- Kjessia Johnson Karol, Vice President
- Patrick Jackson, Treasurer
- Jill Carlton, Secretary
- Membership forms and information were provided. As a PTA, we do ask for a suggested donation of \$10 per year as a PTA member, but this is not required. Anyone who wants to be a member can fill out the form without a donation.
 - Patrick Johnson did inform everyone that technically, in order to vote on decisions at meetings, you must have "member" status.
- Everyone was encouraged to sign the email list, so we could make sure all who want to be are included in PTA emails and updates.

Teacher Feature

- We were fortunate to have Ms. Elward join us to introduce herself to parents. Each month, we will hope to have teachers join us to introduce themselves and discuss some of what his or her class is working on. We also ask that they bring any "wishes" that parents could buy for the classroom; Ms. Elward did request large charting tablets if anyone were able to supply them. She discussed her 2nd grade class, and some of the special things they work on the room, including gardening.

Volunteer Opportunities within PTA

- Each year, the PTA has various activities that need many volunteers! We had large sign-ups that allowed those present to choose activities that they are hoping to help plan and coordinate. We try to avoid fundraising activities that do not align with the school's environmental focus, such as selling wrapping paper. A few of these activities were discussed:
 - **Yearbook** - Molly Rolfmeier has volunteered again this year to put together the yearbook for the school. She is always in need of help with picture taking as well as proofreaders for the final product. Email your photos from field trips or volunteering in the classrooms (with room number/teacher and event in the subject line) to northropeyearbook@gmail.com.
- **Walk-A-Thon** - Wednesday, September 27
- **Northrop Night Out** - Last year the PTA started a night out for parents and teachers, as a fundraiser. It was in the spring at Du Nord Cocktails and had a silent auction. We are hoping to do this again and will need lots of volunteers, including a chair!
- **Craft Night/Literacy** - An annual Northrop event that is typically in February. We will need volunteers to assist with the coordination and craft planning.
- **Plant Sale** - Another annual Northrop activity that is typically in May.
- **Rally Around Northrop** - A community celebration typically held end of the school year; this is another event that requires many volunteers and will need a chair this year.
- **Non-Selling Fundraisers**
 - **Corporate Programs**, such as Box Tops, Amazon Smile, Holy Land Hummus. Each month Amy also has an all school meeting where a class winner for "most box tops" are announced. Box Tops can be dropped off in the school office or sent in with students. We always need help counting the Box Tops.
 - **Challenge 100** - A fundraiser geared towards having \$100 a day donated to Northrop. More to come on this at the next meeting!
 - **Parkway Pizza Night and Cardinal Bar & Restaurant** - each have monthly nights were they commit a percentage of each check to Northrop
 - We are looking for someone to set up additional opportunities like this, such as Menchies, Panera, and Chipotle, etc.
- **Walk-A-Thon** - September 27 - Students walk with their classrooms to Minnehaha Falls and back
 - PTA provides snacks each year, and we need volunteers to assist handing them out and to take pictures. All money raised will go towards two set of classroom sets of snow shoes and leveled classroom library books.

Budget

- **2016-2017 Financials**
 - There are just the "Preliminary Final numbers" for the 2016-2017 Fiscal year (September 2016 thru June 2017). The excess funds are a collection of several years over what we have spent.
 - Cash Accounts (as of 06/30/2017)
 - Operating: \$22,377
 - Reserve: \$6,085
 - Excess: \$19,859
 - Total: \$48,322
 - Income Statement (includes post 06/30/2017 activity assigned to FY 2016-17)
 - Revenue
 - Budgeted: \$39,239
 - Actual: \$38,028

- Expenses
 - Budgeted: \$39,239
 - Actual: \$33,488
 - Pending: \$4,197
- **2017-18 Financials (Current Fiscal Year - Started July 1, 2017)**
 - Cash Accounts (as of 9/14/2017)
 - The budget passed in May, with the agreement that we would revisit in the Fall. Next month we will be voting this budget officially for the fiscal year.
 - Operating: \$6,081
 - Family Emergency Fund: \$1,500
 - Reserve: \$6,085
 - Excess: \$19,859
 - Total: \$33,526
 - Income Statement (through 9/14/17)
 - Revenue
 - Budgeted: \$38,016
 - Actual: \$522
 - Expenses
 - Budgeted: \$38,00
 - Actual: \$1,985
 - Part of the financials includes a \$250 stipend for teachers to put towards their classroom, and in addition, they also have \$50 to spend for field trip bus. We want to make sure teachers are utilizing their funds, as they were a bit slow to use last year, but in the end almost 90% did use their allotted funds.

Meeting Time Change

- The PTA meetings have typically been the 3rd Thursday evening of every month. Due to many overlaps with other school events on these evenings, we have changed this to the 2nd Thursday evening of every month. To make this official, the PTA did need to pass this as a vote. Some concerns were raised as this will mean it will coincide with the Sanford Parent Night. Discussion of these concerns occurred, but in the end it was officially voted that the meeting nights WILL be the 2nd Thursday of every month. (There were 29 hands raised in agreement to move to the 2nd Thursday, and 5 no hands).

Open Forum

- Stacy discussed a family that had to move out of the bussing zone and now needs assistance getting her son to school. The family lives at 47th and Oakland. If you are able to assist, please reach out to the PTA and we will connect you to the family.
- Kerri Jamison spoke about "Safe Routes to School Planning Grant"
 - She discussed the overview on this project which will include Northrop representatives working with urban planners, engineers, public health professionals, and law enforcement to help develop a plan to keep the streets around the school safe and comfortable for students to walk/bike. You can learn more about this at <http://www.dot.state.mn.us/mnsaferoutes/>.
 - Any questions or interest in volunteering, please contact the SRTS Team Lead, Kerri, at Kerri@kerrijamison.com.
 - Thanks to Kerri for all her hard work and coming to update the PTA!

Next Meeting

- Thursday, October 12, 2017 at 6:30 p.m.
 - We would love any ideas on speakers or needs to be discussed.
 - Child Care always provided!

Please Reach Out to Us!

- **Email:** Northroppta@yahoo.com
- **Facebook:** [Northrop Urban Environmental PTA](#)
- Send us a note with your student to school, attn: PTA (for our mailbox), or send us some good old fashioned mail to the Northrop address! (Northrop PTA, 4315 31st Ave S., Minneapolis, MN 55406)